



Items MUST be returned within 14 Days.

Online Shop RETURN / EXCHANGE FORM

Procedure:

1. Package the product/s carefully and securely.
2. Enclose your completed Return / Exchange Form (See Below)
3. Enclose a copy of your payment receipt / invoice.
4. Affix the correct postage and send it to:

K-Lee Designs
Shop 13 / 27 -29 Southpine Rd
Brendale QLD 4500
AUSTRALIA

Contact Name: _____

Address: _____

Email Address: _____

Daytime Phone / Mobile Number: _____

I require a REFUND

Product Code	Colour	Size	Return Reason	Price

Refunds:

Refunds will only be processed through your original payment method. Refunds cannot be applied to different payment methods. Please tick your payment method: *Shipping charges will not be refunded as per our Returns & Exchanges Policy.

PayPal

I require an EXCHANGE

Product Code	Colour	Size	Exchange Reason	Price
EXCHANGE FOR:				

Payment: Please advise credit card details for shipping charges and any additional items that may have been added.

*Shipping charges will not be charged if item/s were incorrectly shipped.

Credit Card Number: _____ Exp: _____ CSV: _____

Name on Card: _____ Signature: _____ Date: _____